



*Incorporated Village of Hewlett Bay Park*

*30 Piermont Ave Hewlett, NY 11557  
516-295-1400 • Villages3@optimum.net*

Office Use Only

Permit #: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Permit Fee: \$200

Fence Application

Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_ SBL: \_\_\_\_\_

Email: \_\_\_\_\_ Tel #: \_\_\_\_\_

Mailing Address (if different from property): \_\_\_\_\_  
\_\_\_\_\_

- Submit: Two (2) most updated surveys showing:
  - Location of fence
  - Setbacks from the property lines
  - Gates and the direction of opening
- Photo of the type of fencing
- All fencing must be screened by 4 ft high evergreen plantings.

Type/Material of Fence: \_\_\_\_\_

Color of Fence: \_\_\_\_\_

Height of Fence: \_\_\_\_\_

# of Gates: \_\_\_\_\_

**\*\*\*ALL CONTRACTORS / FENCE COMPANIES, MUST SUBMIT**

1. **A COPY OF THEIR NASSAU COUNTY CONSUMER'S AFFAIR LICENSE**
2. **LIABILITY INSURANCE WITH THE VILLAGE OF HEWLETT BAY PARK AS THE CERTIFICATE HOLDER AS WELL AS ADDITIONALLY INSURED**
3. **WORKERS COMPENSATION INSURANCE WITH THE VILLAGE AS THE CERTIFCATE HOLDER**

Contractor : \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Tel #: \_\_\_\_\_

**Affidavit of Owner / Applicant**

State of NY  
County of Nassau SS:

I \_\_\_\_\_ being duly sworn, deposes and says; that all work being done on the premises in accordance with the statement in writing, and the plans of such proposed work is duly authorized by

Signature

Sworn To before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**Approval**

Notary Public

Permission as required by the Building Code of Hewlett Bay Park to perform the work as described in the within statement and the attached plans and specifications, which are part hereof, is granted.

Examined & recommended for approval on

\_\_\_\_\_, 20\_\_\_\_

Building Inspector

Notary Stamp